

MINUTES
AGENDA NO. 17
WEST HARTFORD TOWN COUNCIL
WEDNESDAY, SEPTEMBER 12, 2018, 7:30 P.M.
LEGISLATIVE CHAMBER, TOWN HALL
2017-2019 TERM

1. MEETING CALLED TO ORDER 9:12 PM
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL ALL PRESENT
4. APPROVAL OF MINUTES

Councilor Kerrigan moved and Councilor Davidoff seconded to approve the Town Council Minutes on 8-14-2018; Minutes of Public Hearing re: Ordinance Establishing Procedures for Licensing & Public Safety Police Details at Entertainment Establishments; Approved, 9-0.

5. PUBLIC FORUM NO ONE SPOKE
6. CONSIDERATION OF CONSENT CALENDAR

Councilor Kerrigan moved and seconded by Councilor Davidoff to adopt Items 8, 10, 11 & 20-23.

UNFINISHED BUSINESS

7. Application by 47 Pratt Street, LLC, Owner 1340 & 1344 New Britain Avenue and 8-16 Berkshire Road, requesting a Change of the underlying zone for 1.7 acres at the northeast corner of the intersection of New Britain Avenue and Berkshire Road from r-6 (one-family residence district) to rm-2 (multifamily residence district) and Special Development District designation for a proposed 26 unit multifamily development in 3 buildings to be known as Berkshire West. (20183) **(This agenda item will be the subject of a continued public hearing on September 12, 2018 and may not be addressed during Public Forum pursuant to Town Council Rules.)**

APPLICATION DENIED: YES – 4; NO – 5; ABSTAIN – 0

Councilors Cantor, Dodge, Kerrigan, and Wenograd voted yes.

Councilors Barnes, Davidoff, Fay, Sweeney and Williams voted no.

DENIED 4-5

NEW BUSINESS

8. Resolution to Amend the Fiscal Year 2018-2019 Community Development Block Grant (CDBG) Budgets by Appropriating Prior Year Unexpended Grant Funds. (1289)

ADOPTED, 9-0

Councilor Kerrigan moved and seconded by Councilor Davidoff to adopt.

WHEREAS, the Community Development Block Grant (CDBG) Fund and the CDBG-Housing Rehab Fund have unexpended grant monies available to carryover from the fiscal year 2017- 2018 entitlement and it is West Hartford's desire to use those monies for grant activities in fiscal year 2018-2019,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD, that the fiscal year 2018-2019 CDBG (Fund 13) and CDBG-Housing Rehab Fund (Fund 14) budgets are hereby amended as follows:

Fund 13

Estimated Revenues:

13-401900-40191-9086	HANOC	PY Intergovernmental Revenue	\$4,000.00
13-401950-30506-9086	Public Facilities	PY Intergovernmental	
Revenue		\$898,279.71	

Appropriations:

13-401900-40191-1007	HANOC	Temporary Payroll	\$4,000.00
13-401950-30506-4058	Public Facilities	Capital Projects – Paving (Caya Ave)	\$100,000.00
13-401950-30506-4058	Public Facilities	Capital Project – Paving (Seymour)	\$200,000.00
13-401950-30506-4058	Public Facilities	Capital Project – Cornerstone Interior	\$28,592.33
13-401950-30506-4058	Public Facilities	Capital Project – Fern Park Facility	\$175,000.00
13-401950-30506-4058	Public Facilities	Capital Project – Beachland Park	\$200,000.00
13-401950-30506-4058	Public Facilities	Capital Project – Eisenhower Park	\$185,000.00
13-401950-30506-3290	Public Facilities	Public Private Partnerships	\$9,687.38

Fund 14

Estimated Revenues:

14-301400-30403-9086	Housing Rehabilitation	PY Intergovernmental	\$35,000.00
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Appropriations:

14-301400-30403-2622	Housing Rehabilitation	Grant/Loan Control	\$35,000.00
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9. Resolution to Appropriate \$500,000 in the Fiscal Year 2018-2019 Budget of the Capital and Non-Recurring Expenditure Fund to Supplement the Purchase of a Financial Management System. (1207)

ADOPTED, 9-0

Councilor Kerrigan moved and seconded by Councilor Davidoff to adopt.

WHEREAS, in 2014 West Hartford selected Microsoft Dynamics AX as its preferred Enterprise Resource Planning (ERP) system, and

WHEREAS, Microsoft has announced the end of mainstream support for Dynamics AX as of October 2021 as the result of a new ERP product developed by Microsoft, and

WHEREAS, West Hartford has an opportunity to purchase and implement Munis ERP system at a reduced cost of \$1,428,000 due to this termination in support, and

WHEREAS, West Hartford has available appropriations of approximately \$900,000 but requires an additional \$500,000, and **WHEREAS**, the Capital Non-Recurring Expenditure Fund has unreserved fund balance available to transfer to this capital project,

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD hereby authorizes the transfer of \$500,000 and the fiscal year 2018-2019 Capital and Non-Recurring Expenditure Fund budget is hereby amended as follows:

Increase Estimated Revenues

33-910800-30506-9399	Use of Fund Balance	\$500,000
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Increase Appropriations

33-910800-30506-4058	Transfer to Capital Projects Fund	\$500,000
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AND, BE IT FURTHER RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD that it amends the fiscal year 2018-2019 Capital Project Fund budget as follows:

Increase Estimated Revenues

41-891915-80001-9389	Transfer from CNRE	\$500,000
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Increase Appropriations

41-891915-80001-3167	System Hardware	\$500,000
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10. Resolution to Appropriate Energy Rebates for \$90,000 in the Fiscal Year 2018-2019 Budget of the Capital Projects Fund. (1258)

ADOPTED, 9-0

Councilor Kerrigan moved and seconded by Councilor Davidoff to adopt.

WHEREAS, the Town of West Hartford is committed to investing in energy conservation improvements as a part of its overall energy management strategy; and

WHEREAS, in keeping with this commitment, West Hartford has completed numerous projects to conserve energy and reduce utility costs including street lighting, interior and exterior lighting, lighting controls, and building control system upgrade projects in Town of West Hartford and West Hartford Board of Education buildings; and

WHEREAS, these projects qualified under the Connecticut Energy Efficiency Fund program that Eversource administered, enabling West Hartford to apply for energy rebates; and

WHEREAS, West Hartford received energy rebates in excess of anticipated reimbursement, in the amount of \$90,000, which it desires to use for additional energy conservation projects including the installation of LED lighting and building control upgrades; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD that the energy rebates issued by Eversource to West Hartford for \$90,000 are hereby appropriated in the energy conservation capital project account for West Hartford to use for energy conservation projects and the fiscal year 2018-2019 Capital Projects Fund budget is hereby amended as follows:

Increase Revenue

41-811615-80001-9361	Miscellaneous Reimbursements	\$90,000
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Increase Appropriation

11. Resolution Authorizing Suspense of Taxes Owed on the 2014 Grand List for Motor Vehicles and Personal Property. (151)

ADOPTED, 9-0

Councilor Kerrigan moved and seconded by Councilor Davidoff to adopt.

(Delinquent Report referenced in Resolution is on file in Council Clerk's Office.)

WHEREAS, Connecticut General Statutes Section 12-165 requires that each municipality have a suspense tax book and deliver to the Town Council a statement giving by rate bill: (1) the amount of each uncollectible personal property; (2) the name and address of the person against whom each such tax was levied; and (3) the reason why such collector believes each such tax is uncollectible.

WHEREAS, \$171,638.04 in taxes are due the Town of West Hartford for motor vehicles on the 2014 Grand List;

WHEREAS, \$31,423.44 in taxes are due the Town of West Hartford for motor vehicles on the Supplemental 2014 Grand List;

WHEREAS, \$74,832.15 in taxes are due the Town of West Hartford for personal property on the 2014 Grand List;

WHEREAS, the name and address of the person against whom the Town of West Hartford levied each such tax is included in the attached Delinquent Report as of 6/30/18 for Tax Year 2014;

WHEREAS, the Town of West Hartford considers these taxes uncollectible due to the age of the delinquencies and unsuccessful attempts to collect these taxes over the past three years;

WHEREAS, I, Helene J. Lefkowitz, Revenue Collector, certify that, to the best of my knowledge and belief, each tax contained in the attached lists is unpaid and is uncollectible.

NOW THEREFORE, be it resolved that the Town Council agrees that the collector shall transfer each uncollectible tax to the suspense tax book; provided, however, that nothing herein shall be construed as an abatement of any tax so transferred, but any such tax, as it has been increased by interest or penalty, fees and charges may be collected by the Revenue Collector

12. Resolution Authorizing the Town Manager to Execute a Master Municipal Agreement for Readjustment, Relocation, and/or Removal of Utility Facilities on Highway Projects with the State of Connecticut, Department of Transportation. (569)

ADOPTED, 9-0

Councilor Kerrigan moved and seconded by Councilor Davidoff to adopt.

(Master Municipal Agreement referenced in Resolution is on file in Council Clerk's Office.)

WHEREAS, the State of Connecticut Department of Transportation has revised the manner in which it structures grant agreements; and

WHEREAS, the new format of these agreements requires the Town of West Hartford to approve certain recurring contractual provisions in the form of a Master Municipal Agreement for Construction Projects; and

WHEREAS, this revised format will ultimately streamline the process for executing individual grant agreements

NOW THEREFOR BE IT RESOLVED BY THE TOWN COUNCIL OF WEST HARTFORD THAT, the Town Manager of West Hartford, Matthew Hart, is hereby authorized to execute the “Master Municipal Agreement for Readjustment, Relocation, and/or Removal of Utility Facilities on Highway Projects” issued by the State of Connecticut, Department of Transportation.

13. Resolution Authorizing the Town Manager to Execute a Master Municipal Agreement for Rights of Way Projects with the State of Connecticut, Department of Transportation. (569)

ADOPTED, 9-0

Councilor Kerrigan moved and seconded by Councilor Davidoff to adopt.

(Master Municipal Agreement referenced in Resolution is on file in Council Clerk’s Office.)

WHEREAS, the State of Connecticut Department of Transportation has revised the manner in which it structures grant agreements; and

WHEREAS, the new format of these agreements requires the Town of West Hartford to approve certain recurring contractual provisions in the form of a Master Municipal Agreement for Construction Projects; and

WHEREAS, this revised format will ultimately streamline the process for executing individual grant agreements

NOW THEREFOR BE IT RESOLVED BY THE TOWN COUNCIL OF WEST HARTFORD THAT, the Town Manager of West Hartford, Matthew Hart, is hereby authorized to execute the “Master Municipal Agreement for Rights of Way Projects” issued by the State of Connecticut, Department of Transportation.

14. REPORTS OF TOWN MANAGER

Town Manager Matthew W. Hart presented his report to the Council.

15. ANNOUNCEMENTS

Upcoming events were reported by Mayor Cantor.

16. REPORTS OF CORPORATION COUNSEL NONE

17. APPOINTMENTS

Library Board:

Jean Martin appointed as member for a term ending 12-31-2021.

REPORTS OF STANDING OR SPECIAL COMMITTEES

18. Minutes from Finance Budget and Personnel Committee 08-15-2018. RECEIVED

19. Minutes from Ad Hoc Subcommittee on Community & Economic Development Committee 08-27-2018. RECEIVED

20. CONSENT CALENDAR ADOPTED

COMMUNICATIONS

21. From Josh Rucker (7-19-2018) resigning from the Persons' with Disabilities' Commission. (321)
RECEIVED

22. From Saima Malik (8-7-2018) resigning from the Library Board. (321)
RECEIVED

23. PETITIONS NONE

24. EXECUTIVE SESSION NONE

SUSPENSE ITEMS:

25. Proclamation recognizing September 25th as National Voter Registration Day.

26. ADJOURNMENT

Mayor Cantor moved and Councilor Kerrigan seconded to adjourn the meeting at 10:14 p.m.

Essie S. Labrot

Essie S. Labrot
Town Clerk/Council Clerk